

**Tiny Tots Nursery Prospectus**

**2024**

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**Welcome to Tiny Tots at Rugrats and Half Pints**

“Welcome to a new and exciting adventure for Rugrats and Half Pints, as we have opened our first nursery. To date, achieving the Travellers Choice Award from Trip Advisor for both my centres has been my proudest moment. So now we want to create a nursery that would offer excellent service and care in a modern setting. Not only does it benefit from the outstanding play and sensory facilities in the soft play centre but also the local amphitheatre and forest walks”. **Caroline Bevan, Director**

# **Our Vision**

We aim to provide a personal nursery service that exceeds the expectations and needs of every family that comes to us.

**At Tiny Tots Nursery, each child is viewed as infinitely capable, creative, and intelligent. We believe that the job of the practitioner is to support these qualities and to challenge children in appropriate ways so that they develop and achieve their potential.**

# **Our Mission**

Our Mission is to consistently deliver the highest standard of care. We are dedicated to making each child’s experience of our nursery happy, full of fun and stimulating. With the needs of each individual child foremost in our minds, our approach is holistic, considering each child’s personality, interests, needs, family background, religion and culture.

**“When we succeed in giving every child the best start in their early years, we give them what they need today. We also set them up with every chance of success tomorrow.”**

**Ofsted 2020**

# **Our Team**

All members of the team will be carefully screened and vetted and have a full DBS (Disclosure Barring Service) and we will have multiple staff in each room with a current Paediatric First Aid qualification in each of our rooms.

Staff training is a high priority at Tiny Tots, each member of staff will undergo an in-depth induction programme during their first six months with us. Every staff member will go on training which covers key topics such as safeguarding, behaviour management, health and safety, manual handling and special educational needs, ensuring staff receive the latest guidance and updates.

**Management**

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**Sarah**– Joint Nursery Manager

BA(Hons) Early Childhood Education studies, EYPS

Fire Safety Officer and DSL

In the office: Monday, Tuesday and Friday

**Amy**– Joint Nursery Manager

NVQ 3

SENCo, Fire Safety Officer and DSL

In the office: Monday, Wednesday and Thursday

# **What you can expect for your child**

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## **Rugrats (3-18 months)**

Our Rugrats routine is flexible, adapted to follow what you do at home as closely as possible. When they have eaten, had a nappy change or slept this will be logged on Family along with activities and photos of what they have been doing. We ask you to bring and formula or milk (apart from cows’ milk or soya/oat) spare clothing to put into a named bag and any sleep bags or comforters your child may use. We provide bedding for each child, stored for their own use for the days they attend, and washed on site and we have a quiet / sleep section of the room where all our babies can sleep undisturbed.

We know that children under 2 years old are in a period of discovery and stimulation. We have an abundance of toys, resources and activities which are designed to help them develop their balance, coordination and motor skills, and stimulate their senses at ground level. They will enjoy messy play, musical activities and group mealtimes. All of your child’s information will be logged through Famly.

A person smiling at camera

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**Harley**– Deputy Nursery Manager and Rugrats Room Lead

NVQ 3

## **Munchkins (15 months – 2 years)**

Once they are walking independently and are confident in their movement, we will discuss transitioning your child from Rugrats across to the Munchkins room.

In Munchkins we will follow a more structured routine with set meal/ snack times where all children participate in group eating times, group activity times and outside play. We will include a wide range of activities including dough play, shape sorting, books, songs and musical activities, sand and water play, messy play, role play, fine motor skills, threading and mark making. A key focus will be on developing language and communication skills, introducing the children to self-care by starting to put on their own coats and shoes, potty training and hand washing.

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**Charlie**– Munchkins Room Lead

NVQ 3

## **Little Tykes – (2-3 Years)**

From 2 years onwards, we will continue to use the early years foundation stage (EYFS) to provide structure to our activities and learning through play.

Mark making is key and is encouraged by using pencils, crayons, paints, in the sand tray and on the chalkboards. They will learn about mathematical concepts such as big and small, full and empty, as well as shapes, colours, animals and opposites. They will have the opportunity to use a variety of resources for exploration including sand, water, construction materials, paint, glue, chalks, scissors, measuring jugs and magnifying glasses, as well as being able to make believe in the role play area. Children will have opportunities to sing, dance and take part in physical activities outdoors.

**Kim**– Little Tykes Room Lead

NVQ 3

**Half Pints (3-5 years)**

In our Half Pints room, we have an interactive activity table which we will use to teach the children all sorts of concepts interactively through fun games and engaging characters. There is also a reading corner where the children can help themselves to books and group sessions held on the big rug; listening and telling stories, identifying words and signs and regular ‘show and share’ sessions.

Following the children’s interests, they will learn about themselves, the world around them, the seasons and other topics designed to engage them. Craft and creative activities will be linked to their interests and the children’s work displayed, giving them a sense of achievement and pride. Our children will also cook, do yoga, dance and participate in singing and sports. We aim to encourage independent play, listening and concentrating, making friends, sharing and socialising.

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**Nic**– Half Pints Room Lead

NVQ 3

**School Readiness**

As your child moves from Tiny Tots to primary school, we will make connections with the local schools to ease the transition process. We provide the school with a transition pack and encourage teachers to come in and spend time with the children.

# **Teaching and Learning**

Tiny Tots Nursery follow the Early Years Foundation Stage and within this use the Development Matters Framework to help guide the children’s learning.

This incorporates the three prime areas of learning:

* communication and language
* physical development
* personal, social and emotional development

At Tiny Tots Nursery, practitioners reflect on the different rates at which children are developing, learning, and adjust their practice appropriately.

# **The Role of the Key Person**

Every child will be assigned a member of the team as their key person shortly after starting. The key person will form a close bond with each child for which they are responsible, adapting activities to suit their needs and stage of development, monitoring and recording their progress and acting as the main point of contact for parents. In addition, we will track each child’s progress through the following assessments:

* Starting point assessment – when your child joins us initially.
* Two-year check – all children are required to have this check completed between 2-3 years old.
* A Transition Report – this is required by your child’s primary school prior to their move.

# **Enabling Environments**

Our nursery and facilities provide the optimum surroundings and resources for your child to learn through play. We have a regular calendar of events that celebrate cultural diversity and understanding through a wide array of experiences both inside and outside when possible. The children will also have access to the extensive soft play centre, our on-site sensory room and regular outings to the amphitheatre, woodlands and our local community.

## **Food & Nutrition**

**At Tiny Tots Nursery we think it is essential to provide nutritious, wholesome food for the children in our care.**

Our menus include breakfast, a morning snack, cooked lunch, an afternoon snack and afternoon tea and each daily menu is designed to incorporate fresh fruit, vegetables, and meals that are balanced, nutritious and tasty (please see our menus attached). Our food is prepared in-house from scratch using low-salt, low-sugar recipes and high-quality ingredients.

All the children participate in group eating times, where we promote:

* Physical development - cutlery control and taking your own portions of food
* Numeracy - counting and laying the table
* Knowledge and understanding of the world - where the food comes from

# **Babies and weaning**

Babies in our care are fed with the breast milk or formula milk provided by their parents. Weaning onto solid foods is always done in consultation with the parents. We tell you what your child has eaten and how much via the Family app and handover periods. We will follow your guidance and how you want to wean your child, but as a nursery we encourage baby led weaning and can offer support and guidance for this. All staff have had training in baby led weaning.

# **Allergies / Medical Conditions**

When you complete the registration form, we ask you to tell us if your child has any allergies or medical conditions. We then ask you to complete a Care Plan which includes the following information:

* Information about the allergy
* What signs and symptoms to look out for
* Request parents to enter details into medication form, should medication be required
* If your child has a severe allergy and requires an Auto Injector, we will have staff onsite who are trained to administer this.

All medication must be in date and prescribed, in its original container and with a prescription label on the container. We can give non-prescribed medication under special circumstances (e.g. pain relief for an injury), please speak to a member of management to arrange this.

**Term Dates**

Tiny Tots is open all year round, 51 weeks a year from 7.30am – 6.00pm. We close between Christmas Eve and New Year’s Day and shut on Christmas Eve. We do offer a limited number of term-time only spaces which need to be requested on registration and we follow the Gloucestershire term dates. There are 2 days a year which we will be closed for training and a deep clean of the nursery. **Bank holidays, family holidays, setting closures and all periods of sickness are non-refundable.**

# **Help with Childcare Costs / Funding**

There are a range of ways you can make savings on your childcare costs:

* Salary Sacrifice and pay with voucher payments
* Tax-free childcare

We except all Government Funding – 15 or 30 hours free childcare (More information, can be found at www.childcarechoices.gov.uk)

Funding can be stretched to cover 50 weeks of the years, the two weeks that are not covered are the week we are closed over Christmas and the last week of the summer holidays. Please speak to Amy or Sarah if you wish for your funding to be stretched to cover the 50 weeks as this needs to be claimed differently.

**Funding can only be used to cover PM (1 until 6pm) and Full Day sessions (8 until 6)** and so the morning will need to be paid privately if you wish for your child to be in for just a morning. Funding does not cover consumables, these fees can be paid in addition with food or without and a lunch box can be brought in from home.

# **Funding Additional fees**

For funded children who do not pay the session fee, our daily prices are as follows (consumable charge is compulsory):

**Full day food and consumables** £17.50 (all listed below)

**Morning food and consumables** £10.00 (includes breakfast, AM snack and hot lunch and dessert)

**Afternoon food and consumables** £8.50 (includes PM snack and tea/dessert)

**Full Day consumables only** £10 (a pack lunch will need to be provided for all meals through the day)

**Morning consumables only** £5 (a pack lunch will need to be provided for breakfast, snack and lunch)

**Afternoon consumables only** £3.50 (a pack lunch will need to be provided for snack and tea)

# **Nursery fees**

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| **Session** | | **Amount** |
| **Morning** (8am - 1pm) \* includes nappies, wipes, meals and drinks. | | £45.15 |
| **Afternoon** (1pm - 6pm) \* includes nappies, wipes, meals and drinks. | | £42.60 |
| **Three quarter day** (8-3.30pm) \* includes nappies, wipes, meals and drinks. | | £65.35 |
| **Full Day** (8am-6pm) \* includes nappies, wipes, meals and drinks. | | £74.50 |
| Four Full Days (8am-6pm) | | £285.50 per week |
| Five Full Days (8am-6pm) | | £ 360 per week |
| **Extra hours** (7.30am-8am) This must be prebooked. | | £9.00 |
| **Additional hours** (hours additional to a morning or afternoon session) | | £9.00 |
| **Registration Fee** (registration fee is non-refundable) | | £100.00 |
| **Deposit**  (deposit payment is to secure the nursery place and will be refunded on the child’s final invoice) | | £200.00 |
| Late charges  (Late fees are at the discretion of the manager) | £15.00 for the first 15 minutes then £5.00 for every 5 minutes after. | |
| Late payment fee  (Late fees are at the discretion of the manager) | £30.00 initial charge plus £5.00 per day after. | |

**Bank holidays, family holidays, setting closures and all periods of sickness are non-refundable.**

**Next Steps**

If you would like to start your child on their Tiny Tots journey then please ring or email with the proposed start date and the sessions would be looking to book. We can then confirm if there is a space available for these sessions and start date. We will need a completed registration form before your child starts nursery and the deposit (see Nursery Fees) before the sessions are booked.

Your little one can then be booked in for their settle sessions prior to them starting, in a time that is convenient for you. We have a 1hr settle session where we like parents to stay with the child and chat to their new key worker about their first day and what to expect. Following this there is a 2hr settle session where we advise for children to come to have a trial of staying by themselves. We can adjust these settle sessions or add additional settle sessions if needed.

Once the deposit has been paid and session availability checked, you and your child will be added to our Family software so that you can see their booking pattern and all their observations and information.

**More Details**

Our nursery website is designed to give you an introduction to the childcare we offer, we invite all families to visit us to get a feel for what we are all about. Our website is:

**www.tinytotsatrugrats.com**

Have a look at what our current parents think of our nursery and why they have rated us 10/10 on daynurseries.co.uk.

**www.daynurseries.co.uk/daynursery.cfm/searchazref/65432242835**

Please call us on **01285 885419** or email **tinytots@rugratsandhalfpints.com** to book an appointment for a tour or for more information. **We look forward to seeing you soon!**